

LEONARDO DA VINCI PROGRAMME 2000-2006
Mobility Projects

RE : Mobility Project identifying number - I/06/A/EX-154458-SCFL
Project title: SKILLS TO CLIL - Training Teachers in the Skills Needed to Teach their Subject through the Medium of English

The undermentioned organizations, partners in the Project in re., commit themselves to respect the following Quality Commitment of the Partnership - Mobility:

MOBILITY PROJECTS
PARTNERSHIP QUALITY COMMITMENT
EXCHANGES

THE SENDING ORGANISATION UNDERTAKES TO:

<i>Define</i>	<i>exchange objectives in terms of the skills and competencies to be developed.</i>
<i>Choose</i>	<i>the appropriate target country, host organisation, project duration and exchange content to achieve these objectives.</i>
<i>Select</i>	<i>beneficiaries on the basis of clearly defined and transparent criteria.</i>
<i>Prepare</i>	<i>beneficiaries in collaboration with partner organisations for the practical, professional and cultural life of the host country.</i>
<i>Establish</i>	<i>a contract whose contents are transparent for all parties involved.</i>
<i>Manage</i>	<i>transport, accommodation, visa permit arrangements and social security cover and insurance.</i>
<i>Evaluate</i>	<i>with each beneficiary the personal and professional development achieved through participation in the Leonardo programme.</i>

THE INTERMEDIARY ORGANISATION (WHERE APPROPRIATE) UNDERTAKES TO:

<i>Select</i>	<i>suitable host organisations and ensure that they are able to achieve the exchange objectives.</i>
<i>Provide</i>	<i>contact details of all parties involved and ensure that final arrangements are in place prior to beneficiaries' departure from their home country.</i>

THE SENDING AND HOST ORGANISATIONS JOINTLY UNDERTAKE TO:

- Negotiate** *a tailor-made programme for each beneficiary (if possible during preparatory visits).*
- Agree** *monitoring and mentoring arrangements.*
- Implement** *agreed validation procedures to ensure recognition of skills and competencies acquired.*
- Establish** *appropriate communications channels for all parties including beneficiaries.*
- Evaluate** *the progress of the project on an on-going basis and take appropriate action if required.*

THE HOST ORGANISATION UNDERTAKES TO:

- Foster** *understanding of the culture and mentality of the host country.*
- Assign** *to beneficiaries tasks and responsibilities to match their knowledge, skills, competencies and training objectives and ensure that appropriate equipment and support is available.*
- Identify** *a tutor to monitor the beneficiary's training progress.*
- Provide** *practical support if required.*
- Check** *appropriate insurance cover for each beneficiary.*

THE BENEFICIARY UNDERTAKES TO:

- Comply** *with all arrangements negotiated for his/her exchange and to do his/her best to make the exchange a success.*
- Abide** *by the rules and regulations of the host organisation, its normal working hours, code of conduct and rules of confidentiality.*
- Communicate** *with promoter/sending organisation about any problem or changes regarding the exchange.*
- Submit** *a report in the specified format, together with requested supporting documentation in respect of costs, at the end of the exchange.*

Sending organisation

NAME OF THE ORGANISATION	ADDRESS TELEPHONE FAX E-MAIL	DATE AND PLACE	NAME AND POSITION	SIGNATURE	STAMP
ISTITUTO TECNICO INDUSTRIALE "ARTURO MALIGNANI"	Viale L. da Vinci 10 33100 Udine ITALY Tel. +39 0432 46361 Fax +39 0432 545420 preside@malignani.ud.it	Udine	Arturo Campanella Dirigente Scolastico		

Intermediary organisations

NAME OF THE ORGANISATION	ADDRESS TELEPHONE FAX E-MAIL	DATE AND PLACE	NAME AND POSITION	SIGNATURE	STAMP
Api – Associazione piccole e medie industrie di Udine	Viale Ungheria 28 33100 Udine ITALY Tel. +39 0432507377 Fax +39 0432295922 info@apiudine.it	Udine	Paolo Perini Direttore		
Associazione Industriali Udine	Largo Carlo Melzi 2 33100 Udine ITALY Tel. +39 04322761 Fax +39 0432509969 info@assind.ud.it	Udine	Dr Ezio Lugnani Direttore		
Provincia di Udine - Assessorato alla Pubblica Istruzione	Piazza Patriarcato 3 33100 Udine ITALY Tel. +39 0432279781 Fax +39 0432279789 paride.cargnelutti@provincia.udine.it	Udine	Paride Cargnelutti Assessore alla Pubblica Istruzione		

CCIAA Azienda Speciale Ricerca & Formazione della CAMERA DI COMMERCIO di Udine	Via Morpurgo 4 33100 Udine Tel. 0432 526 333 Fax 0432 624 253 ricercaeformazione@ud.camcom.it	Udine	Giovanni da Pozzo Presidente		
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Host organisation

NOME DELL'ORGANISMO NAME OF THE ORGANISATION	INDIRIZZO TELEFONO FAX E-MAIL ADDRESS TELEPHONE FAX E-MAIL	DATA E LUOGO DATE AND PLACE	NOME E POSIZIONE NAME AND POSITION	FIRMA SIGNATURE	TIMBRO STAMP
PRIMROSE PUBLISHING	Danes Vale, Gosfield Road, CM7 4AH Wethersfield, United Kingdom Tel. 0044 (0)1371 850 132 Davidsephton@danesevale.wanadoo. co.uk	Wethersfield	David Sephton Proprietor and Senior Trainer		