

**RE.** : Project identifying number **LLP-LDV-VETPRO-09-IT-0091** - Project title **“EUROSKILLS: Sviluppo delle competenze professionali per la cooperazione transnazionale”**

The under mentioned organizations, partners in the Project in RE., commit themselves to respect the following Quality Commitment:

## LEONARDO DA VINCI VETPRO MOBILITY QUALITY COMMITMENT

### THE SENDING ORGANISATION UNDERTAKES TO:

- Define** *training programme objectives* in terms of the skills and competencies to be developed.
- Choose** the appropriate **target country, host organisation, project duration** and **training programme content** to achieve these objectives.
- Select** **participants** on the basis of clearly defined and transparent criteria.
- Prepare** participants in collaboration with partner organisations for the **practical, professional and cultural life of the host country**.
- Establish** a **contract** including a **training agreement** whose contents are transparent for all parties involved.
- Manage** transport, accommodation, visa **arrangements** and social security cover and insurance.
- Evaluate** with each participant the **personal and professional development** achieved through participation in the Leonardo programme.

### THE INTERMEDIARY ORGANISATION (WHERE APPROPRIATE) UNDERTAKES TO:

- Select** **suitable host organisations** and ensure that they are able to achieve the training programme objectives.
- Provide** contact details of all parties involved and ensure that final arrangements are in place prior to participants' departure from their home country.

### THE SENDING AND HOST ORGANISATIONS JOINTLY UNDERTAKE TO:

- Negotiate** a tailor-made **training programme** for each participant (if possible during preparatory visits).
- Agree** **monitoring** and **mentoring** arrangements.
- Implement** agreed **validation** procedures to ensure recognition of skills and competencies acquired.
- Establish** appropriate **communication** channels for all parties including participants.
- Evaluate** the **progress** of the project on an on-going basis and take appropriate action if required.

### THE HOST ORGANISATION UNDERTAKES TO:

- Foster** understanding of the culture and mentality of the host country.
- Assign** to participants **tasks and responsibilities** to match their knowledge, skills, competencies and training objectives and ensure that appropriate equipment and support is available.
- Identify** a **tutor** to monitor the participant's training progress.
- Provide** **practical support** if required.
- Check** appropriate **insurance** cover for each participant.

### THE PARTICIPANT UNDERTAKES TO:

- Comply** with all arrangements negotiated for his/her exchange and to **do his/her best to make the exchange a success**.
- Abide** by the **rules and regulations of the host organisation**, its normal working hours, code of conduct and rules of confidentiality.
- Communicate** with promoter/sending organisation about **any problem or changes** regarding the exchange.
- Submit** a **report** in the specified format, together with requested supporting documentation in respect of costs, at the end of the exchange.

## Beneficiary and Sending organisation

NAME OF THE ORGANISATION	ADDRESS TELEPHONE FAX E-MAIL	DATE AND PLACE	NAME AND POSITION	SIGNATURE	STAMP
ISTITUTO TECNICO INDUSTRIALE "ARTURO MALIGNANI"	Viale L. da Vinci 10 33100 Udine ITALY Tel. +39 0432 46361 Fax +39 0432 545420 preside@malignani.ud.it	Udine	Arturo Campanella  Dirigente Scolastico		

## Intermediary organisations

NAME OF THE ORGANISATION	ADDRESS TELEPHONE FAX E-MAIL	DATE AND PLACE	NAME AND POSITION	SIGNATURE	STAMP
CISL SCUOLA – FRIULI VENEZIA GIULIA	Borgo Udine, 17 33057 Palmanova (UD) ITALY Tel. +39 0432 610878 Fax +39 0432 928364 donato.lamorte@cisl.it	Palmanova	Donato Lamorte  Segretario generale regionale		
Provincia di Udine	Piazza Patriarcato 3 33100 Udine ITALY Tel. +39 0432 04322791 Fax +390432 279310 roberto.abrami@provincia.udine.it	Udine	Pietro Fontanini  Presidente		

## Host organisation

NAME OF THE ORGANISATION	ADDRESS TELEPHONE FAX E-MAIL	DATE AND PLACE	NAME AND POSITION	SIGNATURE	STAMP
PRIMROSE PUBLISHING	Danes Vale, Gosfield Road, CM7 4AH Wethersfield, United Kingdom Tel. 0044 (0)1371 850 132 Davidsephton@danesevale.wanadoo. co.uk	Wethersfield	David Sephton  Proprietor and Senior Trainer		